ESA Certification Process
Updated March 2023

For graduates of the UW MOT Program the steps to apply for ESA certification in Washington State are:

2. Follow the steps to apply for a temporary permit.
3. Submit official UW transcripts instead of Form 4099E.
   a. We understand the language on the OSPI website is confusing. We have verified that the UW MOT coursework meets ESA requirements and that they review official transcripts for that information.
   b. Form 4099E is for OTs who did not graduate from a program that includes ESA certification coursework.
4. If you have any questions, please contact OSPI’s Professional Certification office at 360-725-6400.

For graduates of the UW MOT Program who need assistance to be approved to work in public schools in other states, please email ot@uw.edu with the following:

1. Link to the state’s website for respective public school certification requirements.
2. Description of the type of documentation you need from the Division of OT.